

**UDMPU Board Meeting
Minutes – 11/25/08**

Present: Stokes Baker; Mike Canjar; Don DiPaolo; Heather Hill-Vásquez; Jim Lynch; Kris McLonis; Stephen Manning; Prasad Venugopal; Kate Walters; Joanne Yastik; Larry Zeff

Absent Excused: Lorri MacDonald

Absent: Cindy Gillham

I. Call to Order.

II. Announcements.

a. Canjar announced that the contract was officially signed by the administration on 11/14/08.

III. A motion was made to approve the minutes of 11/11/08 and the motion passed.

IV. Treasurer's Report.

a. McLonis reported \$39,815.68 in checking and \$69,885.95 in savings for a total of \$109, 701.63 in the Comerica accounts.

b. Recent activity.

- 1) Reimbursement check in the amount of \$701.75 to a former UDMPU member overcharged for dues. The amount was rebated to us by the MEA.
- 2) A deposit in the amount of \$818.00 from a religious objector.
- 3) A check in the amount of \$105.35 to reimburse Canjar for costs associated with the UDMPU website.

c. McLonis reported that she had received a letter from the Treasurer of MEA Region 2 indicating that the UDMPU owes local dues in the amount of \$203.00. A check will be issued soon.

d. A motion was made to accept the Treasurer's Report and the motion passed.

V. Faculty Memorial Endowed Scholarship.

a. Canjar provided updated information from the last Board meeting. The UDMPU actually has two funds, one expendable and one endowed. After contacting the author of a recent memo from the UDM Annual Gift Programs Office, the author clarified to Canjar that the intent of the memo was to ask if the UDMPU wished to move the money from the endowed fund to the expendable fund as the endowed does not currently meet the minimum of \$25,000 required by the university for an endowed fund.

b. It was agreed that we should keep the endowed fund in part because it was originally established as a memorial fund. The following motion was made and passed: "the Board authorizes the President of the UDMPU to caucus the membership for raising money for the endowed portion of the Faculty Memorial Scholarship Fund with union matching funds for the first \$8,000 raised through or up to 12/31/09 whichever comes first." Zeff volunteered to help President Canjar with the wording of a correspondence to the membership and the posting of this correspondence on the UDMPU website. Canjar will first make sure that any donations to the fund are tax deductible.

VI. Grievance Report.

a. Manning shared the following information from a memo from the UDM Director of Public Safety concerning the 11/12/08 Traffic Appeals Board (TAB) Hearing: the TAB reviewed 48 citations that were submitted for dismissal consideration and dismissed all fines for 6 of the appealed citations.

b. Voucher Fund for Research and Development Support.

1) A troublesome memo, distributed by an administrative assistant in one college, regarding how bargaining unit members in the college are to receive their vouchers (as guaranteed by the contract) was reviewed by the Board. It was agreed that the memo indicates a process that is overly complicated and overly arduous for faculty members. In addition, some of the language in the memo is not consistent with the contract. The Board acknowledged, as it has in the past, that there is a persistent problem in this college regarding the distribution of monies to bargaining unit members.

2) Manning also reported that a bargaining unit member in the aforementioned college has communicated to him that while s/he turned in paperwork on 9/13/08, s/he has still not received voucher reimbursement. The member has been told that the check will be cut on 12/5/08. This length of time that has passed between submission of paperwork and the anticipated receiving of the voucher reimbursement conflicts with the VP for Business & Finance's assertion at a summer E.L. meeting that the length of time should be no longer than one month. It was agreed that if bargaining unit members are required to submit paperwork within thirty days of completing their travel, the administration should be held to the same time frame when it comes to reimbursement.

3) It was agreed that both issues above will be raised at the next E.L. meeting. In addition, two Board representatives will meet with the pertinent Dean in order to discuss these problems and a means for rectifying them.

c. It was agreed that the administration should be notified of the necessity of informing all Deans of the new contract.

d. An ongoing issue regarding numerous problems with a classroom in the Chemistry Building was discussed. The classroom is nearly unusable. The issue is under review.

e. Also discussed was the fact that at least three bargaining unit members in one college have not yet received their overload pay. It was also reported that adjunct faculty in this college appear to have not received their pay either. Canjar will contact the appropriate parties for additional, specific information and the issue will be raised at the next E.L.

VII. The next UDMPU Board meeting was tentatively set for 12/9/08 at noon. Canjar will e-mail Board members to confirm. It was agreed that it is not feasible to hold a General Membership meeting in December.

VIII. Now that the contract has been signed, Zeff referred to the fact that there are sections of the contract that mandate a number of MFA tasks. Hill-Vásquez requested that Zeff and Canjar send her a list of these tasks and/or a list of the applicable sections of the contract and she will review these with the MFA leadership so that the tasks can begin to be addressed.

IX. A motion was made to adjourn and the motion passed with adjournment at 2:00 p.m.

Respectfully submitted,
Heather Hill-Vásquez