

**UDMPU Board Meeting  
Minutes - 1/27/09**

Present: Mike Canjar; Don DiPaolo; Cindy Gillham; Heather Hill-Vásquez; Jim Lynch; Lorri MacDonald; Kris McLonis; Stephen Manning; Kate Walters; Joanne Yastik; Larry Zeff

Absent: Stokes Baker

I. Call to Order.

II. Announcements.

a. Canjar indicated that the adjunct usage numbers distributed at the 1/22/09 General Membership meeting will need to be revised as the formula from the old contract was used instead of the formula in the new contract. He predicts that the change may indicate that the "corrective action" as required by the new contract should result in six, rather than seven, new faculty lines.

b. Canjar reported that the administration has yet to provide data in connection with section 9.4 (Chairperson/Area Coordinator Salary for Additional Service) of the contract. The effective date of the application of this salary adjustment as determined by the new formula in 9.4 isn't clear although some UDMPU members argue that the effective date should be 8/16/08 as the current contract begins with this date. In response to this, the administration was asked to provide data in order to determine whether the majority of current Chairs and Area Coordinators would benefit or not benefit from the implementation of the new formula. As the data has not yet been supplied, a meeting has been scheduled for next Monday (2/2) with Canjar, Institutional Research, and the Interim AVP in attendance.

c. Canjar indicated that the administration has responded to the contractual violation of hiring a Senior Lecturer without a terminal degree [as required by the contract in section 5.8 (a)(xv)] by sending the individual a revised contract letter indicating his/her actual status as lecturer. It is assumed that the salary originally offered to the individual will remain the same.

III. A motion was made to approve the minutes of 1/13/09 (authored by McLonis) as amended and the motion passed.

IV. Treasurer's Report.

A. McLonis reported \$36,286.68 in checking and \$69,969.34 in savings for a total of \$106,256.02 in the Comerica accounts.

B. Recent activity includes a check to MEA for dues in the amount of \$16,762.11.

C. A reimbursement check in the amount of \$122.17 will be issued to McLonis for refreshments for the 1/22/09 General Membership meeting.

D. McLonis acknowledge the help of DiPaolo in distributing pizza, etc. at the 1/22/09 General Membership meeting.

E. A motion was made to allocate up to \$250 for mailing costs for the next UDMPU election and the motion passed.

F. A motion was made to accept the Treasurer's Report and the motion passed.

#### V. Grievance Report.

A. Manning provided an update regarding the administration's response to the hazardous state of the northeast set of stairs in the Briggs building. Facilities has been notified several times during the past few years regarding the unacceptable condition of the stairs but nothing has been done and faculty and students have fallen and/or been injured. The administration has indicated that the rubber stair guards which are the source of the problem will be removed and replaced with a combination of epoxy and sand. No completion date for the project has been provided.

B. Manning raised the concerns of a faculty member regarding a memo distributed in one college asking faculty for information regarding courses that are taught "either completely or partially on-line." The faculty member was concerned that the memo might be a potential violation of academic freedom. The Board agreed that the motivation of the memo appears to be information gathering and thus does not violate academic freedom. A discussion ensued in which it was agreed that faculty who teach part or all of their courses on-line should be authorized to do so by one's dean and that the nature of the course should be indicated for students as such on the on-line course schedule. Otherwise, the assumption is that the course will meet during the times and in the location indicated on the schedule.

C. A recent memo disseminated by Purchasing regarding procedures for employee reimbursement was discussed. Specifically, the Board agreed that the new requirement that a credit card statement with applicable charges listed must be submitted, in addition to original receipts, was unacceptably onerous; potentially, a violation of privacy; and would slow down the reimbursement process further. Manning will communicate the Board's sentiments to the Associate VP of Human Resources and Payroll and will indicate to him that this can and should not be a requirement for reimbursement. Also noted was the inexplicable fact that, in light of multiple discussions with the administration regarding the need to simplify the reimbursement process (especially in connection with one college), the recent memo only complicates matters further.

D. A motion was made to accept the Grievance Report and the motion passed.

VI. DiPaolo presented a prototype of an informational binder for new UDMPU Board members. It was agreed that, when needed, that copies of the binder and its contents would be provided to new Board members upon request. It was recommended that all of the contents be made available electronically to new members and the physical binder include just a table of contents and the organizational dividers as created by DiPaolo. DiPaolo's efforts were acknowledged with gratitude.

VII. A motion was made to adjourn and the motion passed with adjournment at 1:40 p.m.

Respectfully submitted,  
Heather Hill-Vásquez